

CAREER OPPORTUNITY

Designation: Executive-Priority

Job Grade/ Seniority: Assistant Executive/ Executive/ Senior Executive

Vacancy: 1 (One)

Job Location: Dhaka

Department: Retail Business

Reports to: Head of Retail Business

Position Summary: Ensure IPDC's brand exposure to individual HNW customers and ensure that priority segment i.e. "IPDC Club Royal" is an effective retail sales outlet by providing superior customer focused service, increasing customer base and achieving set targets.

Job Description:

- Sourcing of new HNW fund mobilization to IPDC.
- Achieve yearly target.
- Resolve customer query by providing superior customer service.
- Maintain fastest turnaround time for service delivery.
- To capitalize on cross-sell opportunities.
- Identify and create ways to enhance values for Club Royal.
- Assist in sales promotions to the MNC, LLC (Large Local Corporate) as well as other top organizations in co-ordination with Head of Retail & Marketing.
- Monitor and enhance relationship with the MOU partnership participants for IPDC Club Royal to ensure best possible experience for Club Royal members.
- Group SMS services to the Club Royal customers periodically regarding the MOU updates.
- Maintain Club Royal lounge service premises and ensure proper customer service security of Club Royal customers.

Education and Experience: BBA/ MBA from a recognized university with 3 to 5 years' experience in the related field.

Skill Requirements:

- Excellent relationship management skill.
- HNW segment relationship.
- Know-how on alliance build up with life style services.

Perquisite qualifications will be relaxed for truly deserving candidates.

How to Apply: Only short listed candidates will be called for interview as per recruitment process. Persuasion of any kind will be regarded as disqualification. IPDC reserves the right to accept or reject any application without assigning any reason whatsoever. IPDC is an equal opportunity employer and commits a competitive compensation package, a great career development program and a unique working environment where you can certainly materialize your dream. Please send your CV to career@ipdcdb.com mentioning the position you are applying by January 28, 2017.